



BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 1

Township of Pittsgrove, Salem County

P.O. Box 111

Norma, NJ 08347-0111

NormaComm.com

Regular Meeting

July 19, 2021

Present:

Henry Mayerfeld, Chairperson

Lou Vasile, Secretary

Pat Heer, Treasurer

Pete McEvoy

Sandy Comparri, Recording Secretary/Treasurer

Audience:

None

Vouchers and checks were signed by the Commissioners before the meeting was called to order.

The meeting was called to order at 7:50 PM.

Approval of Minutes for April 19, 2021:

The minutes for the June 21, 2021 meeting was reviewed by the Commissioners with the following correction:

A motion was made by Pat Heer and seconded by Lou Vasile to approve the minutes with the correction.

Vote: All in Favor

Treasurers Report for June 21, 2021:

The Commissioners reviewed the Treasurers Report.

Invoices added to the report during the meeting:

DIVAL	\$ 335.00
Major Petroleum	\$ 51.41
F & W Grafix - Door Emblem	\$100.00
Norma Alliance – MES reimbursement	\$451.84
Fire & Safety Services – 24-2 repair	\$1,782.10
Vince's Landscaping	\$635.00

A motion was made by Lou Vasile and seconded by Pat Heer to approve the treasurer's report.

Vote: All in Favor

Appointment of recording secretary/treasurer:

Lou Vasile made a motion to appoint Pete McEvoy as the recording secretary and treasurer and regretfully accept the resignation of Sandy Comparri. Pat Heer seconded the motion.

Vote: All in Favor

Mutual Aid:

Lou Vasile made a motion to approve dispatch notification for Parvin's ERU. Pat Heer seconded the motion. Lou advised he would make contact with Rob Zuest and Jeff Pompper to advise them of the approval.

Solar Panel Report:

Lou Vasile reviewed the Solar Panel Report with the board.

Audit for 2020:

Outgoing recording Secretary Sandy Comparri was preparing the information needed for the audit and will show and offered to assist incoming recording Secretary Pete McEvoy with submitting what is needed for the audit.

Security System: Henry is going to contact DNS to see if they will include an HDMI cable run to a location we choose to hang a monitor to view the cameras. If they will include they will be awarded the job of installation. Pat Heer made the motion to accept the proposal with the change and Pete McEvoy seconded.

Vote: All in favor

Replacement of Marquee:

Henry requested Pete contact the Houston Galveston Area Council Co-op to see if they sell LED signs to replace out current marquee. Pete advised he will attempt contact and follow up with the board at August meeting.

Purchase of New Ambulance 24-8C: Chief advised the salesman contacted her for an update. No further update as of this meeting.

Chief's Report: (Absent, but the Chief provided the following to Pete McEvoy prior to the meeting)

- One member will be attending the Fire Fighter 1 program at Salem County Fire Academy
- (3) membership applications were given out

Good and Welfare:

- There were 21 EMS calls for the month of June in which Norma responded to 5 of them.
- Pete McEvoy suggested purchasing new chairs for the meeting room as the current chairs are breaking and seem to be outdated. Henry suggested getting prices. Pete will bring pricing to the August meeting.
- Lou submitted LOSAP information to Bowman and Company for audit. Lou will be removing several members from the program to retrieve funds since they are not vested and are no longer members of the fire company.
- We have received no information from Mr. Braslow in reference to the Township issues with EMS. At the last Township committee meeting their attorney made mention that they wanted to meet with our board again.
- Lou made mention there is an issue with a sprinkler head at the corner of the apparatus apron and Almond Road. It appears that someone has been repeatedly running over the sprinkler head causing damage to it and the grass. Lou would like to look into putting something out there to prevent someone from cutting the corner too close and running it over.

- Pete made mention that we need to do something to start to entice people to join and/or current members become active. Recent similar issues with other Southern New Jersey fire companies and board of fire commissioners have caused several fire companies to be suspended, temporarily closed, and/or permanently closed.
- Lou made mention he contacted Willie Valez in reference to the lock on the filing cabinet in the meeting room. Lou stated he would attempt contact with Mr. Valez again to try and get a new lock installed.
- Lou was provided with new insurance cards for the apparatus and will place them into the corresponding apparatus.
- Pete left paperwork for the chief in her mailbox. Paperwork included workmen's compensation documentation that needs to be posted and updated NJ Title 40A statutes.
- Pete needs a list of membership to provide to the workmen's compensation insurance company for their audit. Pete will contact the chief for the list and forward it to the insurance company.

Filling of potholes/sink holes: Pete mentioned he feels the parking lot is an embarrassment and needs to be repaired. He expressed that he feels the board has enough money saved to be able to make the necessary proper repairs.

Community Education: On hold due to COVID -19

Duties of Fire Commissioners: None

OPRA Request: None

Inventory List: None

Correspondence:

OPRA Request for fire on 1133 Rainbow Circle, Pittsgrove.

This OPRA request was given to Linda Kurtz at the June meeting. Pete McEvoy is going to check on the status of this OPRA request prior to the August meeting.

Adjournment:

A motion was made by Pat Heer and seconded Pete McEvoy to adjourn the meeting at 10:08 PM.

Peter P. McEvoy IV
Recording Secretary