



BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 1

Township of Pittsgrove, Salem County

P.O. Box 111

Norma, NJ 08347-0111

Regular Meeting

MAY 19, 2014

Present:

Henry Mayerfeld, Chairman

Louis J. Vasile, Secretary

Pat Heer, Treasurer

Sandy Comparri, Recording Secretary

Absent:

Elbert Johnson

Krystal Bates

Linda Kurtz, Chief

Rich Kurtz, President

Henry Mayerfeld called the meeting to order at 7:55 pm. The flag salute and a moment of silence and reflection for the LODD and or dignitaries were held. The sunshine law was read.

MINUTES FOR APRIL 28, 2014:

The minutes were reviewed and approved on a motion by Lou Vasile and seconded Pat Heer

Vote: All in favor

TREASURERS REPORT FOR MAY 19, 2014:

The treasurer's report was reviewed, it was decided to table Nat Alexander's bill for the thermal imaging camera until the quote is checked and also tabled is the bill for the purchase of the computer for the Fire Company because Lou Vasile bought the Fire Company a lap top.

A motion was made by Lou Vasile and seconded by Pat Heer to approve all other bills.

Vote: All in favor

Correction to Pat Heer's Election Date:

Lou Vasile spoke to Richard Braslow about the mistake in the running dates of the Commissioners. Pat Heer will need to run again next year with Henry with the proper dates printed on the ballot so that we have no more than two Commissioners running during an election.

Correction on 2012 LOSAP Payment:

The Secretary total the Commissioner's while doing the paperwork for the website and the edit she realized she paid the wrong amount into LOSAP for 2012. She should have paid \$ 166.89 more. The following the correction:

LOSAP 2012	Pts earned	Amt pd to LOSAP	Amt s/h been pd to LOSAP	Difference
Krystal Bates	102	\$1,461.92	\$1,494.08	\$32.16
Shawn D'Agostino	57	\$882.49	\$901.91	\$19.42
Laura Gouse	69	\$1,044.19	\$1,067.17	\$22.98
Linda Kurtz	163	\$1,461.92	\$1,494.08	\$32.16
Richard Kurtz Jr.	142	\$1,461.92	\$1,494.08	\$32.16
Dan Sauder	86	\$1,273.27	\$1,301.28	\$28.01
			Total	\$166.89

LOSAP for 2013:

None

CHIEF'S REPORT

None and no bills to add to the treasurers report

Title Replacement:

None

GENERATOR

The generator is being put on hold until March or April 2014.

Disclosure Form:

Lou Vaile found out there are two disclosure forms which need to filled out. One for the state and one for the county. He sent everyone an e-mail on how they should be done.

Tire Recall:

Unknown, No one from Fire Company attended the meeting

Second Water Test:

Unknown, No one from Fire Company attended the meeting

LOSAP for Dan Sauder:

The secretary asked Ric Tucker to get her the paperwork Dan will need so he can take out money from LOSAP this year. Ric did inform her that no money could be taken out in 2014 until the 2013 LOSAP has been paid. The secretary informed Dan Sauder of this.

Wawa Credit Card:

The secretary attempted to get a Wawa credit card for the Fire Company to use on an emergency bases. She was unable to find an application on line to apply for one so she e-mail the Wawa corporate office to find out where she could get one. She was informed they no longer have credit cards.

The Commissioners decided to get a gift card with a value of 200.00 from Wawa to be used for gas only in times of emergency. Receipts from the purchases will have to be kept together and turned into the treasurer so they are available for the audit. The Commissioner's asked the secretary to send a letter to the Chief explaining how the gift cards are to be used.

The secretary asked the Commissioner to try to be more mindful of signing the vouchers and the checks. She cannot take minutes during the meetings and make sure everything is signed that needs to be.

Lou Vasile asked the secretary if she knew where he could get a copy of the laws that govern the fire districts. She told him there are two of the books in the Chief's office.

Tabled items:

- Stripping of Parking lot (Henry)
- Repaving of parking lot (Henry)
- Solar Panels (Lou)

Correspondence:

- The secretary informed the Commissioners she received a check for the refund for the workers comp overpayment.
- Vince's Landscaping sent a contract to be signed and returned to him. It was agreed to stay with him since the Fire Company wants to use him but before the contract can be returned to him we must have a certificate of insurance and his TIN. The secretary will give him a call and let him know she needs those things.
- The secretary told Lou and Henry about the delivery schedule for the voting machines.

ADJOURNMENT:

The meeting was closed at 9:40 pm.

Sandra M. Comparri
Recording Secretary