



## **BOARD OF FIRE COMMISSIONERS**

DISTRICT NO. 1

Township of Pittsgrove, Salem County

P.O. Box 111

Norma, NJ 08347-0111

**Reorganization meeting**

**APRIL 28, 2014**

### **NO MEETING WAS HELD IN MARCH**

Henry Mayerfeld, Chairman  
Louis J. Vasile, Secretary  
Elbert Johnson  
Pat Heer, Treasurer  
Krystal Bates  
Sandy Comparri, Recording Secretary

#### **Absent:**

Linda Kurtz, Chief  
Rich Kurtz, President

#### **Audience:**

Ralph Padilla, Mayor  
Ryan Pernelli

Henry Mayerfeld called the meeting to order at 7:30 pm. The flag salute and a moment of silence and reflection for the LODD and or dignitaries were held. The sunshine law was read.

Ralph Padilla was recognized by the board and rose to speak. He became mayor of Pittsgrove Township on January 5, 2014. They have a budget of around 3.7 million with no increase to make things happen this year.

They have been working on: Unity Park walking track, Public Safety Coordinator, Michael DeGeorgeo, development on Route 40, area between Anderson's Store and Elmer Bank, Almond Road and Route 40.

Snow plowing had a few problems to work out but everything is now resolved.

He would like to have a few Committee Meetings at the different Fire Houses to try to get the residents more involved. Mr. Padilla is also asking committee members to come out to other organizations meetings like the fire companies.

Henry mentioned to Mr. Padilla there are 4 buses that make stops on Gershal Ave early in the morning that cause a traffic jam because children are not waiting for the bus. The buses wait for the students to come out of the houses and walk to the bus. If there was ever an emergency which required the ambulance or fire truck that needed to go down the road at this time there would be a real problem. The students should be standing out waiting for the bus.

Mr. Padilla said he would let the school board know about the situation and the potential problem it could cause.

Pat Heer asked if Mr. Padilla foresaw any senior citizen relief with taxes. Mr. Padilla said since the township is getting less and less state aid and the Township Committee has no control over the school budget he didn't really see that happening.

Atlantic City Electric has bought the ground on Route 56 between Canhouse Road and Alvine Road. They will be developing that.

The feed mill demolition is going to be one of the first projects done to develop the intersection at Gershal and Landis Aves.

Mr. Padilla also mentioned he donated his stipend to have the representative from the State Police at the Municipal Building.

Mr. Padilla's home phone number is 856-982-6004 if anyone has questions.

Henry Mayerfeld said the one thing he needs to remember is the residents of Pittsgrove hate change. He thanked Mr. Padilla for coming out and plowing in front of the fire house when it snowed.

Mr. Padilla thanked everyone and left the meeting.

Henry thanked everyone for the vegetable basket and the Fire Company for the most beautiful fruit basket he has ever seen.

He also thanked the Secretary for taking care of the Workers Compensation audit. The Secretary wanted everyone to know it was Lou Vasile and the agents that helped the most. Lou Vasile answered the auditor's questions, because she had answered them wrong.

Everyone agreed a card should be sent to the agents, Ric and Sharon for their help in getting this straightened out. Lou made sure he reminded everyone that it was Henry Mayerfeld who taught him how active and inactive members work. The original adjustment for the audit on 2012 was \$12,575.00. After the corrections were done by Lou and the Secretary there was a credit of \$ 8,366.00.

### **Swearing in of Commissioners:**

Elbert Johnson, Pat Heer and Krystal Bates were sworn as Commissioners for a three year term from March 1, 2014 to February 29, 2017. They each signed their oath of allegiance and gave it to the recording secretary.

### **Elections of Officers:**

A motion was made by Lou Vasile and seconded by Elbert Johnson to keep every office the same as last year.

Vote: Henry Mayerfeld- yes  
Louis J. Vasile - yes  
Elbert Johnson - yes  
Pat Heer - yes  
Krystal Bates – yes

**Officers of 2014-2015 are:**

Henry Mayerfeld- Chairperson  
Louis J. Vasile - Secretary  
Elbert Johnson  
Pat Heer - Treasurer  
Krystal Bates

**Appointment and Authorizations:**

A motion was made by Lou Vasile and seconded by Elbert Johnson to keep all the appointments and approve the same businesses as last year to conduct our business with.

Attorney: Richard Braslow

Authorizing the Award of a Non Fair and Open Contract for Legal Services

Auditor: Bowman and Company

Authorizing the Award of a Non Fair and Open Contract for Auditing Services

Official Newspaper: Elmer Times and/or the Daily Journal

Authorizing approval and payment of claims

Authorizing Bonding of all Commissioners and Recording Treasurer

Appointment of Depository: Susquehanna Bank and Capital Bank

Appointment of Recording Secretary and Treasurer: Sandra Comparri

Adoption of cash Management Plan

Fire Chief: Linda Kurtz

Vote: Henry Mayerfeld- yes

Louis J. Vasile - yes

Elbert Johnson - yes

Pat Heer - yes

Krystal Bates – yes

**MINUTES FOR FEBRUARY 10, 2014:**

The minutes were reviewed and approved on a motion by Lou Vasile and seconded Krystal Bates.

Vote: All in favor

**TREASURERS REPORT FOR APRIL 28, 2014:**

The treasurer's report was gone over and approved on a motion by Lou Vasile and seconded by Pat Heer.

Vote: All in favor

Krystal Bates said they had a real problem getting ink for the new printer Lou just bought them. The ink is not ink, it is toner. Neither Staples nor Best Buy carry it so they had to special order it. Lou Vasile was not real happy when he heard this and said he was going to call the guy who sold him everything at Best Buy.

**Website required by State:**

Lou Vasile has been putting a lot of work into getting the Website up and running, spending up to 8 hours a day on it. He said it is almost done. At this time it is parked so it cannot be seen by the public. He hopes to get it public by the first week in May. The picture of the home page looks great.

The secretary is sending him all the minutes, resolutions and other documents he needs to have on the site. Lou also has many links to other places. The only administrators at this point will be him and the recording secretary, Sandy Comparri.

He would also like to get e-mails setup on the site, but he is going to wait on that until it is up and running.

**Worker Compensation Insurance:**

Henry would like the secretary to see if another audit can be done on the year before workers compensation insurance since it was wrong also. The year needed to be reviewed is 2011. The secretary said she will look into it.

**LOSAP Increase for 2013:**

The Commissioner reviewed the LOSAP increase for 2013. The CPI increase is 1.8% which would increase the least amount paid out to 820.00 and the most paid out would be \$1,520.98. A motion was made accept the 1.8 % increase to LOSAP on a motion by Lou Vasile and seconded by Elbert Johnson.

Vote: Henry Mayerfeld- yes  
Louis J. Vasile - yes  
Elbert Johnson - yes  
Pat Heer - yes  
Krystal Bates – yes

**LOSAP for 2013:**

None

**CHIEF'S REPORT**

None and no bills to add to the treasurers report

**Title Replacement:**

None

**GENERATOR**

The generator is being put on hold until March or April 2014.

**Disclosure Form:**

Lou Vasile informed everyone he went on the New Jersey web site and figured out how to get the disclosure form and get it submitted. It said not only does a copy need to be submitted to the Township but also to Salem County.

Lou said the first thing which needs to be done is file for a Pin number so the disclosure can be done electronically. After completing that form and sending in to the state they will get back to you in about 2 or 3 days with the pin number and then the form can just be completed on line and submitted. Complete form A-1, the short form and submit it electronically. The most important thing is after submitting it, don't leave the site. Wait a couple of minutes and you will get a receipt of your submission. A copy of this receipt needs to be sent to the township and the county. Lou said the form is very simple to fill out. It just asks for your name and address and what you were running for. There is an option for fire district. Then it asks you for your pin number. You do not have to give how much you make or your wife's name or where you work.

**Tabled items:**

- Stripping of Parking lot (Henry)
- Repaving of parking lot ( Henry)
- Solar Panels (Lou)

**Correspondence:**

- Letter from Bowman and Company, signed by Lou Vasile accepting them as the auditors for 2014.
- Resolution from Pittsgrove Township appointing Richard Kurt Deputy Emergency Management Coordinator was reviewed by the Commissioners
- Recall on Michelin Tires recalled tires are on 24-8A. Henry asked the Fire Company to take the ambulance to Advanced Treads and talk to Ron. He should be aware of the recall and be able to take care of needs to be done.

**Back Park Lot:**

Lou asked Henry to fill the holes in the back with cement. Henry said he had forgotten but he will get that done.

**ADJOURNMENT:**

The meeting was closed at 9:22 pm on a motion by Pat Heer and seconded by Krystal Bates.

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Sandra M. Comparri  
Recording Secretary