



BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 1

Township of Pittsgrove, Salem County

P.O. Box 111

Norma, NJ 08347-0111

Regular Meeting

MAY 20, 2013

PRESENT:

Henry Mayerfeld, Chairman

Louis J. Vasile, Secretary

Pat Heer, Treasurer

Elbert Johnson

Krystal Bates

Absent:

Linda Kurtz, Chief

Rich Kurtz, President

Audience:

None

Henry Mayerfeld called the meeting to order at 7:30 pm. The flag salute and a moment of silence and reflection for the LODD and or dignitaries were held. The sunshine law was read.

MINUTES FOR APRIL 25, 2013

The minutes were reviewed and approved by Elbert Johnson and seconded by Pat Heer with the following corrections:

Page 3, Lou Vasile Mentioned the following:

- 24-9 needs to have the glow **plug** fixed. **The relay is not functioning.**
- **Lou** has been **working around the** station fixing the receptacles and replacing the GFI's.
- **Lou** is putting is switch on the basement wall to shut off the lights.

Vote: All in favor

TREASURERS REPORT FOR APRIL 25, 2013

A motion was made by Lou Vasile and seconded by Elbert Johnson to approve the treasurer's report.

The South Jersey gas bill was discussed.

The following vouchers were turned in by the Chief to be paid:

| | | | |
|-----------|-------------------------|------------------------|----------|
| 4/25/2013 | Nat Alexander | Nomex Hoods | 99.95 |
| 5/10/2013 | Nat Alexander | Thermal Imaging Camera | 6,379.20 |
| 5/7/2013 | Mid Atlantic fire & Air | Repair Scott Packs | 672.50 |

| | | | |
|-----------|----------------------------|--------------|---------|
| 5/7/2013 | Mid Atlantic fire & Air | flow test | 612.00 |
| 5/8/2013 | Italiano Brothers | repairs 24-9 | 425.05 |
| 4/22/2013 | South Jersey Healthcare | Fit Test | 530.00 |
| 5/14/2013 | Emergency Medical Products | Supplies | 1036.55 |

Vote: All in Favor

The Recording Secretary asked the Board if they wanted to continue to have the check from the township deposited in the checking account or start to have it deposited in the savings account and put the money in the checking account as needed.

It was decided since no financial institution is offering good interest at this time to continue with having the check from the township put into the checking account.

Lou Vasile brought up to the Commissioners that the account mentioned that there was still \$41,000.00 left from purchasing the ambulance. He would like to use that money to buy the remaining equipment needed for the ambulance.

Chiefs Report:

Krystal Bates presented the Commissioners with a quote for an Auto External Defibrillator. The quote is for 2 defibrulators in the amount of \$ 4,731.50 from Physio Control.

The Commissioners told Krystal to find out if they have a state contract or to get one or two more bids.

The Company attended Pittsgrove Day but had to leave only after about 1 hour because they received a call.

Siren:

Lou Vasile said the siren is working with the tone for fires only. For the siren to work with both of the tones another channel would have to be set up.

Henry asked Lou to find out what it would cost to get the siren to work for the ambulance also.

Henry asked Krystal find out from Linda if she wants to have both tones work with the siren.

REPAIRS TO 24-1:

Lou Vasile talked to Ed Myers about working on 24-1. Ed said the job was too big for him but he is going to get the name of someone who might be interested.

Missing Titles:

Henry has the title for 24-1 at his office.

Safety Deposit Box for Commissioners:

The Recording Treasurer told Henry that the Lady at Susquehanna told her she would be bring him the paperwork when she came to the store today to get some others things from him.

Henry said this did not happen.

Worker Compensation:

The recording Secretary did not call Brown and Brown again about the workers comp insurance since we want to talk to Ric Tucker about them covering all our insurance needs.

Filing Cabinets:

Henry asked the Secretary to give him a call later next week to see if he has a filing cabinet that she can use.

GENERATOR:

Henry said the Commissioners should go ahead and get bids for the generator. He doesn't think Mr. LoBiondo will be offering any monetary help since it is not part of home land security.

Lou said that Sparks Electric installed the generator at Willow Grove Fire Hall.

Lou said he will look into getting the bids.

The generator should be able to run the lights, heater or air, water, and pump. It should be natural gas.

Web Site:

Henry asked the recording Secretary to ask Dave Rollison what the other companies are doing.

Hardware for windows:

Lou and Henry looked over the windows and decided they needed 6 right and 6 left crank assemblies for the windows. Lou will lube up each window then replace any assembly that is stripped.

Robert Zuest request for Commissioner's E-mail addresses:

Each of the Commissioners said they do not want Robert Zuest to have their E-mail address.

Lou was very upset that Zuest requested the address by e-mail and not by an official letter sent on letter head.

The Recording Secretary will send a letter to Zuest declining the request.

Financial Disclosure:

The Recording Secretary gave out the paperwork for the annual financial disclosure for the State of NJ and went over the instructions for filing. All statements must be filed electronically this year. All statements must be filed by May 31, 2013.

Correspondence through the month:

Henry would like the Recording Secretary to keep the e-mails through the month to the minimum. He wants to keep the business at the meeting.

The Recording Secretary explained she was only trying to keep the Commissioners up on what was happening.

ADJOURNMENT:

The meeting was adjourned at 9:30 pm

Sandra M. Comparri
Recording Secretary