



BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 1

Township of Pittsgrove, Salem County

P.O. Box 111

Norma, NJ 08347-0111

Regular Meeting

MAY 21, 2012

PRESENT:

Henry Mayerfeld, Chairperson

Louis J. Vasile, Secretary

Pat Heer, Treasurer

Dan Sauder

Elbert Johnson

Audience:

Laura Gouse

Shawn D'Agostino

Henry Mayerfeld called the meeting to order at 7:30 PM. The flag salute and a moment of silence and reflection for the LODD and or dignitaries were held. The sunshine law was read.

MINUTES FOR APRIL 16, 2012:

The minutes were reviewed and approved by Dan Sauder and seconded by Elbert Johnson with the following correction: Page 2, dedication of plaque to Ernie Esposito Sr. has nothing to do with 24-5.

Vote: All in favor

Henry mentioned to Laura there were no lights flashing on, on the truck the other day when it was coming out of the station. He was wondering if the lights were not working.

At the end of the meeting the commissioners will check the lights on the truck.

Information is also needed about remote controls to turn the yellow blinking lights on at the edge of the street. We need to know if there aren't enough remote controls and if the batteries are working.

TREASURERS REPORT FOR MAY 20, 2012:

The treasurer's report was reviewed and approved by Lou Vasile and seconded by Elbert Johnson.

There is a question on the sales tax we pay for Comcast and on the modem which we are paying for. Laura checked the modem in the office and it does have Comcast on it.

The treasurer will check on the sales tax we are paying Comcast.

Vote: All in favor

Ambulance:

Henry said he has spoken to Freddie Hundt about down payment on the ambulance. He is waiting for Freddie to call him back about how much money would be saved if the chassis is paid for when it comes in. He also said that the 10% withholding on the total amount the commissioners wanted to do in case there were problems is not allowed.

Chiefs wish list for 2012:

Lou asked the secretary if the wish list for 2012 was turned in in October of 2011. She said it had; they were a few items on the list but not amounts on everything. She's been waiting for amounts since that time.

Lou asked if she remembered what was on list. She said she knew there was a chainsaw, and a thermal imaging camera. She said she thinks the fire company had someone come out and demonstrate one, though she was not sure about the price. She doesn't remember what else was on the list, but it is in the minutes. She will look for the minutes and send them to the commissioners by e-mail.

Expenditures for fuel 2011:

Henry Mayerfeld had asked that the April 16 meeting that the secretary find out how much was spent on fuel and oil in 2011. The secretary supplied this information to the commissioners. Total amount spent in 2011 was \$3330.07.

Audit for Workers Compensation Insurance:

The secretary completed the audit for workers comp insurance for the fire company members. Unfortunately there will be no refund this year, since things have remained the same. She has contacted the insurance rep and requested the affidavit stating Worker's compensation insurance is active. As soon as she receives it she will give a copy to Linda Ortega.

ISO:

Lou Vasile still needs information from Richard Kurtz for ISO. He said he needs information on the fires and EMT calls from 2011. The secretary told him that would be in the report that was given at the end of the year. She will supply this information to him by e-mail.

LOSAP Administration Fees for 2010, \$225.00:

The secretary explained to the board that the 2010 LOSAP had been paid in total with forfeiture monies. This information was sent to them the end of last year, 2011. Since she hadn't heard anything from LOSAP she called them. She spoke to Carissa Rossum, who said the administration fees have to be paid in actual money so she needs to send an additional check for \$225.

A motion was made by Lou Vasile and seconded by Dan Sauder to pay the \$225 administration fees.
Vote: all in favor

LOSAP withdrawal for Richard Kurtz:

The secretary has given Richard Kurtz the paperwork to withdrawal LOSAP money. It was completed and she sent it off to Carissa Rossum. She needs the Commissioners to approve the hardship withdrawal for Richard Kurtz as a resolution.

Henry Mayerfeld asked Dan Sauder if he has ever gotten his LOSAP money. Dan said he did get it sometime in January 2012.

Henry mentioned to the commissioners he thought the LOSAP payment would be tax-free. Dan Sauder wasn't sure neither was anyone else. Henry said he would look into this and let us know if the next meeting.

The secretary said when she was talking to Carissa she said the new year would start in April of 2012. Since Dan received his LOSAP in January and the new year starts in April, the withdrawal for Rich would not be over the 10% in the account and penalties would not have to be paid.

A motion was made by Pat Heer and seconded by Lou Vasile for a resolution to approve the withdrawal of monies by Richard Kurtz from his LOSAP account.

Vote: all in favor

LOSAP for 2011:

The secretary supplied the commissioners the total for LOSAP 2011. The total for nine members is \$11,189.93. There is still \$6167.11 in the forfeitures amount. The check will need to be approved in the amount of \$4797.82 made out to Lincoln Beneficial Life for the LOSAP payment and \$225.00 made out to VFIS for the administration fees.

The secretary will need a resolution approved for this.

A motion was made by Lou Vasile and seconded by Elbert Johnson to approve a resolution for the 2011 LOSAP payments.

Vote: all in favor

Solar Panels:

Lou said he hasn't done much on the solar panels since green credits are now down to \$170 per credit. At this time it was decided to table the solar panels to wait to see if green credits increase.

Recall on 1995 Ford Econoline:

The repairs have been completed for the recall on the old ambulance.

New cell phones:

The secretary called Sprint about purchasing new cell phones. The cost would be \$\$25 per line. At this time Sprint has a special on the Kyocera Dora Max; it is a flip phone, holds an eight hour charge, as a flash camera and is water resistant. The cost would be \$69.99 for five phones, with electrical outlet chargers. I would need to purchase chargers to be used in a vehicle separately. They do not have walkie-talkie capability.

Henry said we need to make sure Linda doesn't want walkie-talkie capability before we order the phone. There is also a question about how many phones are needed.

NEW HEATER: NONE

DEDICATION CEREMONY:

Pat said she is going to put in the Elmer paper and the Daily Journal notifying the public of the dedication ceremony for Ernie Esposito Sr. She will also contact the Township Committee.

The event will be held Sunday, June 24 at the firehouse beginning 2 PM. Light refreshments will be served. Henry said he spoke to Mr. Bifulco and he will donate \$200 towards the food and will make sure Patty Esposito is in attendance. The commissioners will pay for the balance on the food and the other things needed for the dedication.

Henry said he will try to contact Ernie Jr. and ask him to attend.

Pat asked Lou Vasile and Henry Mayerfeld to speak. They both said they would.

Pat showed the plaque to the Commissioners. Everyone thought it looked very nice and the same was fitting. The total for the plaque was 123.23.

A motion was made by Lou Vasile and seconded by Elbert Johnson to pay the bill for the plaque.
Vote: all in favor

Chiefs Report:

Linda Ortega was not in attendance at the meeting. Laura Gouse presented the Chiefs report.

24 – 2, will be getting new tires tomorrow, May 21, 2012.

24 – 5, will be getting repaired; the transmission needs to be serviced and the engine is not running well. It is still under warrantee and will go to a shop in Hamilton that can do this work. The damage on the body which happened out a fire a few months ago will be fixed by.

Removing the Firehouse from polling place list:

The secretary gave copy of the letter she would like to send to Steve Wymbbs at the Township municipal building. They reviewed the letter and approved it to be sent out.

REPAIRS IN CONFERENCE ROOM:

none

Fence:

None

PARKING LOT:

None, tabled

AUDIT FOR 2011:

The secretary has supplied Sharon Smith, who works for Dave Rollison with the all of the information she needs to complete the audit for 2011. She will inform the board of the outcome

LIST OF EQUIPMENT OWNED BY FIRE COMPANY:

The secretary said she needs a complete list of all equipment owned by the fire company. Both Henry and Lou asked if this was a list of total equipment or over a certain amount. The secretary thought it was a list of total equipment but she will contact Sharon and find out.

ADJOURNMENT:

The meeting was adjourned at 9:30 PM, on a motion Pat Heer and Elbert Johnson.

All in favor

Sandra M. Comparri
Recording Secretary