



BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 1

Township of Pittsgrove, Salem County

P.O. Box 111

Norma, NJ 08347-0111

Regular Meeting

MARCH 19, 2012

PRESENT:

Henry Mayerfeld, Chairperson, arrived 7:45
Louis J. Vasile, Secretary
Pat Heer, Treasurer
Dan Sauder
Elbert Johnson
Linda Ortega, Chief, arrived 8:50, was on a call

ABSENT:

none

AUDIENCE:

Shawn D'Agostino, arrived 8:50, was on a call

Lou called the meeting to order at 7:40 PM. The flag salute and a moment of silence and reflection for the LODD and or dignitaries were held. The sunshine law was read.

Reorganization: Election of officers:

Chairperson: A call was made for nominations for chairperson. Pat Heer nominated Henry Mayerfeld, Lou Vasile seconded this. No other nominations were made. The floor was closed. A motion was made by Pat Heer and seconded by Elbert Johnson to elect Henry Mayerfeld as chairperson.

Vote: Lou Vasile-yes

Pat Heer-yes

Dan Sauder-yes

Elbert Johnson-yes

Secretary: A call was made for nominations for secretary. Henry Mayerfeld nominated Lou Vasile; this was seconded by Pat Heer. No other nominations were made. The floor was closed. A motion was made by Pat Heer and seconded by Dan Sauder to elect Lou Vasile as secretary.

Vote: Henry Mayerfeld – yes

Pat Heer-yes

Dan Sauder-yes

Elbert Johnson-yes

Treasurer: A call was made for nominations for treasure. Lou Vasile nominated Pat Heer for treasure; this was seconded by Henry Mayerfeld. No other nominations were made. The floor was closed. A motion was made by Lou Vasile and seconded by Henry Mayerfeld to elect Pat Heer as treasurer.

Vote: Henry Mayerfeld – yes
Lou Vasile-yes
Dan Sauder-yes
Elbert Johnson-yes

Appointments & Approvals

Appointment of Attorney: A motion was made by Dan Sauder and seconded by Lou Vasile to approve Richard Braslow as the attorney for 2012-2013.

Vote: All in favor

Appointment of Auditor:

The Recording Secretary went over the contract she received for 2012 from Bowman and Company. 2011 fees were; \$5665.00 for audit, \$1835.00 for budget.

2012 fees are; \$5695.00 for audit, \$1895.00 for budget.

This is an increase of \$30 .00 for the audit and \$60 .00 for the budget.

A motion was made by Dan Sauder and seconded by Lou Vasile to approve Bowman and company as the auditor for 2012 – 2013.

Vote: All in favor

Designation of Official newspaper: A motion was made by Dan Sauder and seconded by Lou Vasile to approve The Daily Journal or the Elmer Times; depending on the time allowance and cost. This designation is for 2012 – 2013.

Vote: All in favor

Authorizing Approval and Payment of Claims: A motion was made by Dan Sauder and seconded by Lou Vasile to approve the payments of all utilities, fuel for Major Petroleum, and Keen Compressed Gas for the year 2012 – 2013.

Vote: All in favor

Authoring Bonding of all Commissioners and Recording Treasurer: A motion was made by Dan Sauder and seconded by Lou Vasile to approve bonding of all Commissioners, the Recording Secretary, and the Chief. This is done through the insurance policy.

Vote: All in favor

Appointment of Depository: A motion was made by Dan Sauder and seconded by Lou Vasile to approve Capital Bank and Susquehanna Bank as the depositories for 2012 – 2013.

Vote: All in favor

Appointment of Recording Secretary and Recording Treasurer: A motion was made by Dan Sauder and seconded by Lou Vasile to approve Sandy Comparri as recording secretary and recording treasure for 2012 – 2013.

Vote: All in favor

Adoption of Cash Management Plan: A motion was made by Dan Sauder and seconded by Lou Vasile to approve capital bank and Susquehanna Bank for cash management for 2012 – 2013.

Vote: All in favor

Approval of Fire Chief: a motion was made by Dan Sauder and seconded by Lou Vasile to approve Linda Kurtz Ortega as Chief of the Fire Company for 2012 – 2013.

Vote: Henry Mayerfeld – yes

Lou Vasile – yes

Pat Heer – abstain

Dan Sauder – yes

Elbert Johnson – yes

Dan Sauder informed the Commissioners he will be leaving July 31, 2012.

Everyone wished him well and thanked him for his years of dedication to the fire company.

MINUTES FOR FEBRUARY 20, 2012:

The minutes were reviewed and approved by Dan Sauder and seconded by Henry Mayerfeld.

Vote: All in favor

TREASURERS REPORT FOR MARCH 19, 2012:

The treasurer's report was reviewed and approved by Dan Sauder and seconded by Pat Heer.

Vote: All in favor

Henry would like to break down of the money spent for fuel for 2011-2012.

New Ambulance:

Henry told the commissioners he was surprised he hadn't heard from Richard Braslow about the bid. He was quite concerned about who would be in attendance when the bids are received. Henry would like Richard B salute to be in attendance to make sure all rules are followed so no one can question the bid. He wasn't sure when the bid notice was put in the newspaper or which newspapers. He would like the recording secretary to call Richard Braslow tomorrow to find out when the bid is scheduled and if he will be in attendance. Henry wants to know when the bid notice was put in the paper, what newspapers it was put in, the ad itself, when the bid will be held, and who will receive the bids.

ISO:

Lou Vasile still needs the training records and mutual aid records from Linda Kurtz or Richard Kurtz. He wants this done as soon as possible since he is afraid the information already obtained will expire. Lou received an e-mail and a call from ISO because they have not gotten the information.

Lou is distressed because he's been asking for this information for a long time. The paperwork was originally given to Linda Kurtz in April of 2009. He took over getting the ISO information in July of 2011, because it was not getting done. Lou had all the standard information finished by November of 2011 and asked Linda for the training information then.

Lou said he realizes everyone is busy, everyone has jobs. However, if you're going to take the position of being the Chief or any of the positions in the fire company or the commissioners, you're making a commitment to the organization and to the taxpayers. The work you need to do has to be done; and in a timely fashion. Lou did say he even offered to help Linda if she needed it with getting the information together from her files.

A few of the Commissioners mentioned that Linda had said Rich Kurtz needed to get this information for Lou.

All the commissioners agreed that completing the ISO has taken much too long. They asked Lou to send Linda and Rich an e-mail giving a deadline for the completion of information needed from the fire company. Lou said he would do this tomorrow, March 20, 2012.

WATER IN THE BASEMENT:

Henry has not had Wayne Ketcham reseal the walls where they are stained. But Wayne has recaulked the areas that needed it. He wants to wait until it rains again to see how the walls look before having them resealed.

New Heater:

Dan is getting prices for new heater which will include installation.

Chiefs wish list for 2012:

none

LOSAP for 2011:

none

Solar panels:

Lou is currently looking into green credit values. Different companies have different values. Henry said it will try to find out information on values too.

Lights outside the building, on pole, and entrance:

completed

Recall on 1995 Ford Econoline:

No one is sure if this has been completed.

TERMITES:

Henry said he had a termite guy come out and inspect the building again. This termite inspection revealed termite damage to the sill plate and other areas of the building. Ed Gannon the termite inspector informed Henry to treat the building it would cost around \$2500. 00, and would be 3 -5 days of work.

A motion was made by Lou Vasile and seconded by Pat Heer to hire Ed Gannon, get a price and have the work done as soon as possible. Vote: All in favor

TRIM IN CONFERENCE ROOM:

After the termites are exterminated the trim will be replaced in the conference room, and any other repairs that need doing because of termite damage.

REELS IN THE PARKING BAYS:

Lou said George Sparks will be putting in the outlet in the ceiling as soon as he is time.

Dedication of 24-5:

Pat Heer said she is ordered that the dedication plaque. The dedication ceremony will be on Sunday, June 24, beginning at 2:00 PM. She will put a notice in the Elmer Times and Daily Journal. The Fire Company and Commissioners need to decide who to invite. It was decided to have small finger foods as snacks and punch and soft drinks.

Henry said he thought would be a good idea to invite the Bifulco's to the dedication. He knows they are good friends of the Esposito family, and perhaps having them there will persuade the Esposito family to be there. He will also ask Mr. Bifulco to make a donation towards the refreshments.

REMOVAL OF THE FIRE HOUSE FROM BEING A POLLING PLACE:

The secretary gave out a copy of the e-mail she received from Steve Wymbs, the new administrator for Pittsgrove Township. It states a letter needs to be sent explaining why the firehouse should be removed as a polling place.

Some of the problems we had with persons running the polling place where: they wanted coffee supplied to them, they would use the telephone, they wanted to be fed. Overall it has been the experience of the Commissioners and Fire Company that the attitude of the polling people is generally bad, acting like they could do anything in the firehouse they liked, because it belonged to them.

The commissioners asked the Recording Secretary to send a letter to Mr. Wymbs explaining the feelings of the Commissioners and Fire Company.

Fence:

None

PARKING LOT:

None

CHIEF'S REPORT:

The chief would like to see about ordering new cell phones. The old cell phone batteries don't hold charge any longer.

The Recording Secretary will look into this.

The chief said Rich Kurtz is not done with the paperwork for ISO.

She said the bids for the new ambulance are due on Wednesday, March 21. She is not sure if they are coming by e-mail or what.

Henry informed her the Recording Secretary will be calling Richard Braslow to get this information.

ADJOURNMENT:

The meeting was adjourned on at 9:15 PM

All in favor

Sandra M. Comparri
Recording Secretary